



St. Peter's Church, North Tawton

*Address for correspondence:
The Rectory, Essington, North Tawton, EX20 2EX*

Annual Report and Financial Statements

of the Parochial Church Council

For the year ended
31st December 2021

Vicar:
The Reverend Nicholas Weldon
Vacancy from 1st October 2021

Bankers:
National Westminster Bank, Tavistock.

Independent Examiner:
Mr Steve Collier
37 Mill Street
Crediton
EX17 1EZ

Our web site:
www.stpetersnorthtawton.org.uk

The Parochial Church Council (PCC) is an Excepted Charity

The Parochial Church Council of St Peter's Church North Tawton

Annual Report For the year ended 31st December 2021

Aim and Purpose

St Peter's PCC has the responsibility of co-operating with the Team Vicar, The Revd. Nicholas Weldon and the Assistant Minister, The Revd. Rita Bullworthy in the ecclesiastical parish promotion of the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Working as a standing committee, it meets on average every two months to discuss church work and maintenance and to plan activities.

Vacancy

From 1st October 2021 St Peter's Church has been in a period of vacancy, supported by Assistant Minister, Revd Rita Bullworthy and Parish Worker, Wez Cutler.

Objectives and activities

When planning our activities for the year the PCC has considered the Charity Commission's guidance on public benefit and, specifically, the guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

Worship and prayer; learning about the Gospel; and developing knowledge and trust in Jesus.

Provision of pastoral care for people living in the parish.

Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of St Peter's Church.

Achievements and performance

There are 52 parishioners on the Church Electoral Roll. The average weekly attendance was 38 adults and 6 children, but this number increased at festivals. The PCC is keen to offer a range of services over the course of the year that our community find both beneficial and spiritually fulfilling, with a regular weekly 11am service on Sundays

Worship and Prayer

We offer a pattern of services through the month from a contemporary Family Service, Morning Worship and Informal Holy Communion to a traditional Holy Communion service which are all well attended. A few church members have not returned since pandemic restrictions were eased, but generally throughout the year church life has gradually returned to 'normal'. Festival services have been popular with a record number at the Christmas Eve nativity service. There has been a welcome return to singing with our modern joyful worship band.

Occasional Offices

There have been seven funerals held in church this year but no weddings.

Pastoral Care and Community

The Team Vicar and the Assistant Minister visit parishioners when sick, bereaved or in need and also offer home communion. Revd Rita Bullworthy is working to formalise a pastoral care team with in house training in the new year.

There is a prayer team and a number of home groups meeting for worship, prayer and Christian study, as well as courses run for the whole church and a monthly evening prayer meeting.

Guides, Rangers, Devon Bell ringers and other groups have met in the church's Mortimer Room.

Little Fishes is a weekly term time toddler group held in the church to support and grow relationships with parents and grandparents in the local community and help children to develop strong pre-school relationships with their peers. Current registration for 2021 stands at 20 families with a total of 26 children as this group continues to expand.

Sunday Club runs alongside Sunday services, other than our monthly family service, providing age-appropriate sessions for children and young people. Fun, games, mess and spiritual growth are vitally important as we support these children in their exploration of faith. After numbers dipped through lockdown when engagement was more difficult, we are excited that we have started to attract new young families over the last year and once again have a strong group of children keen to come along and get involved!

Tuesday Chat is a popular fortnightly Tuesday morning gathering of older people from across our community, supported by many church volunteers. After difficult periods of isolation and loneliness for many during lockdown, this very important ministry has been re-established.

Men's Breakfast group started in September 2020 as a monthly gathering for men from across our parishes. It has continued throughout 2021 aiming to grow relationships between individuals and congregations and provide opportunities to chat and discuss issues facing men in church.

The PCC is well aware of local needs and has continued to encourage the congregation to contribute to local food banks. Food donations left at the church drop off point are taken weekly to the Okehampton Food Bank.

This year marked the fifth year of the St. Peters Partnership and substantial donations have been made to the supported charities.

Mission and Evangelism

The Team Vicar and Parish Worker regularly visit and take part in school assemblies and assist with school events, but Covid prevented some planned school activities in the church.

The parish again participated in a Shoebox Appeal for Operation Christmas Child.

The *Roundabout* magazine has continued to be distributed. It keeps the parish informed of important matters affecting the local churches, as well as providing information on local organisations, social events and local services. Having its own web-site, a wider audience can be reached.

Review of the year

The full PCC met four times during the year with a high level of attendance, including the PCC meeting taking place immediately after the April APCM for the year ending 31st December 2020.

Committees met between meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

Discussions included - repairs and improvements to the church building, the West end re-ordering project, charitable giving, the format of services, additional outreach services, Deanery Synod, youth work, courses, maintenance, the Common Fund assessment, fund raising, events, the *Roundabout* magazine and investments.

Thanks to the efforts of the editors, Richard and Hilary Edwards and the volunteer distributors, The *Roundabout* magazine continues to benefit local readers, advertisers and organisations. In addition, it has helped with fund raising.

After ten years of ministry Revd Nick Weldon, Team vicar, and his family left St Peter's to begin a new ministry as Priest in Charge at Marcham, Oxfordshire. Everyone in our group of churches joined together at North Tawton Rugby Club at the end of September to thank Nick and bid him farewell.

We are indebted to Revd Rita Bullworthy, Assistant Minister, Wez Cutler, Parish Worker and John Courtie, visiting PtO for continuing to maintain our pattern of Sunday services and communion.

During 2021 the PCC has been able to continue some of our important work in accordance with our previously stated objectives. The PCC has held discussions on furthering our work in future years. The Parish Profile has been prepared in readiness to advertise for a new vicar in 2022 and we look forward to welcoming a new Team Vicar during next year.

Parish Safeguarding Report

During the last year there have been no Safeguarding concerns raised in the parish.

There have been a number of changes relating to Safeguarding children and vulnerable adults during the past year with the introduction of the new Church of England Safeguarding Policy which came into effect on 4th January 2022. To comply with this the PCC have agreed and approved a combined safeguarding policy for the four parishes of St Peter's, St Andrew's, St James' and St Mary's and approved and adopted a 'Responding to Safeguarding Allegations or Concerns Procedure'. A copy of the Safeguarding policy is available to view on the St Peter's church website via the safeguarding tab. There is also a printed copy available to view inside the four church buildings and an information poster is displayed outside each of the churches with key contact information for reporting any Safeguarding concerns.

In addition the policy also requires most church officers and volunteers to complete various training modules related to safeguarding dependent on their role. There has been good progress made towards completing these requirements.

All this has been supported and guided by the Parish Action Plan, a dynamic document that informs and monitors our compliance to the requirements of the Church of England Safeguarding policy. The Action Plan is reviewed, updated and approved at each PCC meeting.

Lastly I would like to thank the Churchwardens and PCC for their support during the year as we have sought to implement these requirements and as I have settled into my new role.

Kerry Seabrook, Parish Safeguarding Representative

Financial review

Total receipts on ordinary unrestricted funds were £50,423 and are detailed in the financial statements. £72,983 was spent to provide the Christian ministry from St Peter's Church, a large proportion of this being the increased Diocesan Common Fund assessment of £37,092; parish worker wages of £10,526, an insurance premium of £3,712 and printing costs of £8,597. In addition, £4,000 was donated as part of the St. Peters Partnership. Income from donors has dropped this year.

The net result for the year (unrestricted funds) was a deficit of receipts over payments of £22,560, however this is largely due to the cost of a full-time parish worker and should be offset against the £13,000 excess from the transfer of funds from the parish trust investment last year.

The balances carried forward at 31 December for unrestricted funds totaled £99,683. On restricted funds there was an excess of receipts over payments of £400 and the balances carried forward at 31 December for restricted funds totaled £7,937. The value of the Hawksmoor Investment portfolio on 31 December 2021 was £360,338 which is an increase of £22,475 from the previous year's figure of £337,862.

Reserves policy

The PCC policy is to accumulate moderate reserves when income exceeds expenditure, although this rarely happens, to cover emergency situations that may arise from time to time. This money is kept in a Capital Reserve Account from which withdrawals have had to be made in previous years to cover deficits in running expenses, largely caused by the Common Fund Assessment and maintenance. The balance of £7,937 in the Roof and Fabric restricted accounts, is retained towards fabric repairs, maintenance and improvements.

Administrative information

St Peter's Church is the only Grade 1 listed building in North Tawton. It is centrally situated in the conservation area and is part of the Diocese of Exeter within the Church of England. The correspondence address is c/o the Team Vicar, The Rectory, Essington, North Tawton, EX20 2EX.

The PCC members were:

The Team Vicar	The Rev'd Nicholas Weldon ¹ (<i>Chairman</i>) until 1 st October 2021
Assistant Minister	The Rev'd Rita Bullworthy ¹
Churchwardens	Mr Paul Andrews ¹ Mrs Rhona Bragg
Elected Lay Reps	Mrs Joanna Fear ² Mrs Jackie Tye ² Mr Matthew Jones Mr Kevin Poole Mr Maurice Poole Miss Jane Simons Mrs Kerry Seabrook (<i>Safeguarding Officer</i>) Mr Colin Pimlott (<i>Treasurer until 26th April 2021</i>) Mrs Philippa Tarr (<i>Secretary</i>) Mr Simon Williams (<i>Treasurer from 26th April 2021</i>)

¹ also member of the Standing Committee

² also Deanery Synod Representatives

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The Churchlands Trust and St Peter's Trust are separate charities. They are not controlled by the PCC but are related to it, in that they periodically provide grants to the PCC.

Approved by the PCC on and signed on their behalf by:

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The Revd. Rita Bullworthy, Assistant Minister

ST.PETER'S CHURCH, NORTH TAWTON.
FINANCIAL STATEMENTS FOR YEAR ENDED 31 DECEMBER 2021

General (Unrestricted) Fund Receipts & Payments Account

		2021		2020	
		£	£	£	£
Receipts					
<i>Diocese return</i>	<i>Incoming resources from donors</i>				
1	Planned Gift Aid Donations	17,423		21,758	
2	Other planned giving (Non-GASDS)	2,872		5,207	
3	Collections (Gift Aid)	-		185	
3	Collections (Non GASDS)	535		-	
3	Collections (GASDS)	2,657		1,953	
6	Income Tax Recovered	1,998		6,372	
7	Legacies received	-	25,485	846	36,321
	<i>Other Voluntary Incoming Resources</i>				
4	Donations	-		80	
24	Sundry Parish Income	-	-	-	80
	<i>Income from Activities to further Church Work</i>				
12	Hall letting	78		90	
11	Fees	242	320	1,314	1,404
	<i>Income from other activities to generate funds</i>				
12	Book sales and advertisement fees	18,475		9,420	
9	Events	-	18,475	-	9,420
	<i>Income from Grants</i>				
8	VAT Grant	-		-	
	<i>Income from Investments</i>				
10	Bank Interest	6		57	
10	Investment income	6,137	6,143	30,595	30,652
	<i>Other incoming resources</i>				
13	Other Receipts	-	-	14	14
	Total Receipts		<u>50,423</u>		<u>77,891</u>
Payments					
	<i>Cost of generating funds</i>				
22	Floats, hire of hall etc, advertising fees	-	-	-	-
	<i>Church activities</i>				
18	Mission giving and donations	4,023		4,008	
19	Common Fund and Deanery Quota	37,092		35,807	
21	Clergy Expenses	1,765	42,880	2,128	41,943
	<i>Church running expenses</i>				
24	Heat & Light	2,435		2,203	
24	Water Rates	115		226	
23	Cleaning	1,314		1,347	
23	Insurance	3,752		3,712	
27+28	Church maintenance	956		2,810	
23	Upkeep of Services	-		-	
25	Magazine & Bookstall	8,597		7,302	
22	Sunday School	-		-	
29+99	Sundry Improvements/Replacements	2,340		3,380	
20	Honoraria	68		-	
20	Parish Worker Wages	10,526		1,545	
99	Other sundry payments	-	30,103	250	22,775
99	To Hawksmoor Investment Management	-	-	-	-
	Total Payments		<u>72,983</u>		<u>64,718</u>
	Excess of Receipts over Payments		- 22,560		13,173
	Uncleared Payments		-		-
	Uncleared Receipts		-		-
	Cleared Payments from previous year		-		-
	Cleared Receipts from previous year		-		-
			- 22,560		13,173
	Opening Balance: 1st January		122,243		109,068
	Closing Balance: 31st December		<u>99,683</u>		<u>122,243</u>

**ST.PETER'S CHURCH, NORTH TAWTON.
FINANCIAL STATEMENTS FOR YEAR ENDED 31 DECEMBER 2021**

Roof+Fabric (Restricted) Fund Receipts & Payments Account

		2021		2020	
		£	£	£	£
Receipts					
<i>Diocese return</i>	<i>Incoming resources from donors</i>				
1	Planned Gift Aid Donations	400		400	
6	Income Tax Recovered	-	400	-	400
	<i>Other Voluntary Incoming Resources</i>				
4	Donations				
	<i>Income from Investments</i>				
10	Bank Interest	-	-	1	1
	Total Receipts		400		401
Payments					
27	Church maintenance				
	Total Payments		-		-
Excess of Receipts over Payments					
			400		401
	Uncleared Payments		-		-
	Uncleared Receipts		-		-
	Cleared Payments from previous year		-		-
	Cleared Receipts from previous year				
			400		401
	Opening Balance: 1st January		7,537		7,136
	Closing Balance: 31st December		7,937		7,537

The Parochial Church Council of St Peter's Church North Tawton

Statement of Assets and Liabilities at 31st December 2021

Unrestricted assets:	
Cash in general accounts	£99,683
Restricted assets:	
Cash in roof accounts	£7,937
Total Current and Deposit accounts	£107,620
Hawksmoor Investment valuation at 31/12/2021	£360,338
Parish Trusts Investments Held by Exeter BOF	£77,161
Liabilities	£0

NOTES

- 1 The financial statements of the PCC have been prepared in compliance with the Church Accounting Regulations 2006 and the Charities Act 1993, using the Receipts & Payments basis.
- 2 The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities: movable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal.
- 3 The Churchlands Trust and St Peter's Trust are separate charities. They are not controlled by the PCC, but are connected to it.